PURCHASE REQUEST
OFFICE OF THE SOLICITOR GENERAL
(Agency)

Department:	**OSG EMPLOYEES**	PR No.	026-06-085 Date: June 18, 2026
Section:		SAI No.	Date:

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
		PROCUREMENT OF HEALTH MAINTENANCE ORGANIZATION (HMO) AND EXECUTIVE CHECKUP FOR THE OFFICE OF THE SOLICITOR GENERAL 2026			
		The Project aims to contract with an HMO that can offer the best premium rates and best quality of service to the OSG employees, with the consideration of catering to major hospitals and medical networks.			
	Lot	Lot 1: Health Maintenance Organization for OSG Employees and Officials	1	Php 34,680,000.00	Php 34,680,000.00
	Lot	Lot 2: Executive Check Up	1	2,376,000.00 *VAT INCLUSIVE*	2,376,000.00
		Please see attached Terms of Reference (TOR):			
		1. Project Details / Background			
		2. Terms of Agreement			
		a. Qualifications			
		b. Delivery Terms			
		c. Where Services are to be Performed			
		d. Provision for Executive Check Up (separate from APE) to 36 executive employees			
		e. Application of HMO after exhaustion PhilHealth Benefits			
		f. Services to be Performed - i. for HMO; ii. for Executive Checkup			
		g. Nature of Relationship			
		h. Warranties of HMO			
		i. Confidentiality			
		j. Termination			
		k. Liquidated Damages for Delay			
		l. Schedule of Payments			
		m. Contract Duration			
		n. Technical Specifications			
		1. Health Maintenance Organization			
		i. Membership Eligibility for Principals / *ii. Age Eligibility for Principals* / *iii. Membership Eligibility for Dependents* / *iv. Number of Dependents* / *v. Responsibility for Dependent's Coverage* / *vi. Maximum Benefit Limit / Maximum Coverage Benefit for Principal Members* / *vii. Membership Plan/ Package* / *viii. Upgrade of Membership Plan/Package* / *ix. PhilHealth Coverage* / *x. Provider Access* / *xi. Pre-Existing Conditions* / *xii. In-Patient Care* / *xiii. Out-Patient Care* / *xiv. Out-Patient Care: Therapeutic Procedures* / *xv. Out-Patient Care: Common Laboratory Procedures* / *xvi. Outpatient Care: Special Diagnostic Procedures* / *xvii. Outpatient Care: Other Special Procedures* / *xviii. Annual Physical Examination (Basic)* / *xix. Emergency Care* / *xx. Preventive Care* / *xxi. Financial Assistance* / *xxii. Dental Benefits* / *xxiii. Other Special Benefits* / *xxv. Membership Card* / *xxvi. Orientation* / *xxvii. General Exclusions*			
		2. Executive Checkup			
		i. Eligibility / *ii. Age Eligibility for Principals* / *iii. Package Type* / *iv. Upgrade of Package* / *v. Package Inclusions* / *vi. Provider Access*			
		Attached: Memorandum and Approved Terms of Reference (TOR) from ASG Ellaine Rose A. Sanchez-Corro, TWG Chairperson and Members of Technical Working Group for the Procurement of Health Maintenance Organization (HMO)			

FUNDS AVAILABLE:

RYAN C. THOMAS
Director IV
Financial Management Service

Amount In Words:	**THIRTY EIGHT MILLION FIVE HUNDRED THOUSAND PESOS ONLY**	**Php 37,056,000.00**
Purpose:	**For use of OSG Officials and Employees**	

Prepared By:	Recommending Approval:	Approved by:
SSS EDELYN C. JUNIA	**ASG ELLAINE ROSE A. SANCHEZ-CORRO**	**DARLENE MARIE B. BERBERABE**
Member, TWG Procurement of HMO	Chairperson, TWG Procurement of HMO	Solicitor General